



Housing Matters Custodian

Definition

Housing Matters partners with individuals and families to create pathways out of their homelessness into permanent housing. Housing Matters is a leader in working to end homelessness – and we want you to be part of our team. Housing Matters is looking for individuals eager to make a difference and willing to enthusiastically commit to joining in our vision that homelessness in Santa Cruz County should be rare, brief and non-recurring.

Description

Under the supervision of the Facilities Manager, the Custodian will be responsible for maintaining the cleanliness of Housing Matters multiple buildings, including the Rebele Family Shelter, the Day Services Center, and the Page Smith Community House and Recuperative Care Center.

Typical Job Duties:

- Clean bathrooms
- Clean offices
- Clean rooms as needed and upon vacancy
- Clean windows
- Sweeping and mopping
- Operate compactor/take out trash
- Operate carpet cleaning machine
- Operate power washing machine
- Light maintenance repairs
- Other duties as assigned

Employment Standards

Thorough Knowledge of

- Standard cleaning and safety procedures
- Methods, materials and techniques used for custodial work
- Operating and caring for custodial supplies and equipment

Some knowledge of

- Basic, simple maintenance repairs
- Homelessness in Santa Cruz County
- Housing Matters' policies and procedures

Ability to

- Speak english fluently

- complete tasks in timely manner
- Demonstrate a professional demeanor at all times
- Deliver services with dignity and respect for all individuals
- Ability to lift 60 lbs.
- Experience with maintenance and machine operation a plus

SPECIAL REQUIREMENTS:

Possession of a valid Class-C driver's license.

Hours

This is a full time, hourly, benefited, non-exempt position. Evenings and weekends required. Health Insurance and PTO benefits begin after 30 days.

Application Process

Please send your resume and cover letter to the attention of Human Resources at recruiter@housingmatterssc.org. Housing Matters is an equal opportunity employer.